



Consultant Position Description

Des Moines, Iowa

Primary responsibilities include:

- Developing materials related to feasibility studies, including questionnaires and preliminary case statements.
- Conducting interviews with key stakeholders and analyzing data to make informed recommendations on campaign plans.
- Serving as director and trusted adviser to clients from campaign inception to completion, including volunteer management and training.
- Creating materials related to campaigns, including case statements, prospect research, donor tracking, timelines, proposals, and agendas.
- Continually learning and advancing fundraising practice by furthering education through local and national professional associations.
- Engaging with the community and contributing to the expertise of the firm by authoring articles and leading speaking engagements on pertinent fundraising topics.

Candidates should have:

- Demonstrated experience leading successful fundraising efforts.
- Enthusiasm for helping mission-driven organizations.
- Ability to analyze and synthesize large amounts of information.
- Exceptional written and verbal communication skills.
- Capacity to be flexible and improvise.
- Capability to think creatively and solve problems.
- Proficiency in Microsoft Office suite.

EDEN+ does not and will not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, clients, volunteers, subcontractors, vendors, and clients.